MINUTES OF A MEETING OF NEW WALTHAM PARISH COUNCIL HELD AT NEW WALTHAM COMMUNITY HALL AND PAVILION, ST CLEMENTS WAY, NEW WALTHAM ON WEDNESDAY 6 FEBRUARY 2019 AT 7.00PM.

Present: Cllr. Williams (Chairman)
Cllrs. Barber, Mumby, Simpson, Baker, Raper

Apologies: Cllrs. Dolphin, Breed

In Attendance Cllrs:
Cllr Harness, Cllr Fenty, Cllr Shreeve
Phil Bond, Mark Scar, Chris Duffill, Nigel Lowther

There were 3 members of the public present.

18/148 Accepted Apologies:
Cllrs. Dolphin, Baxter, Breed – accepted.

18/149 Declarations of Interest – Code of Conduct 2012
Cllr Baker advised of a personal interest.

18/150 Minutes of Meetings
The minutes were accepted by all.

18/151 Resignation
Cllr Williams advised the Council that Cllr Jayne Perry had handed in her resignation. This was due to a conflict of interest with regards to out of school clubs and bookings at the Pavilion.

Accepted.

18/152 Public Session

18/152 Police Report
Police report received read out by the Chair as no members of Humberside Police present.

It was discussed the noticeable lack of police presence around the Village and communication from Officers had been sparse of late.

18/153 Highways/Footpaths
Martin Way was discussed with regards to the start of works on the Cyden development the Becklands at the end of this road. It was made clear that this was to mirror the works done on Ellen Way, addition of 4 dwellings, a hammer head style could-de-sac with bollard access walk way between Martin Way and the Becklands.

18/154 Planning Matters
Planning applications are now starting to slowly come through on the Clerk’s email. However, it has been noticed that the applications we get sent seem to have been already
approved by NELC. It was agreed by all that this needs to be monitored closely over the next coming months. Clerk to contact Planning at NELC to discuss this matter further.

18/155 **New Waltham Community Hall and Pavilion**

- Party bookings are on the rise and the diary is looking busy daytimes and evenings.
- Yoga is back
- Football bookings also going well
- Half Term club planned in (regular booking)
- Pilates Class booked in
- Quiz still going last Friday of each month
- Minor changes have been made to the Terms of Hire document. Public Liability Insurance docs will now be required for each entertainer/club organiser. Cancellations are at the discretion of the Parish Council and the addition of deposits will be returned within 7 days by cheque.

18/156 **Future Dates**

- Next Meeting Date – Wednesday 6 March

18/157 **Reports (subject to availability)**

No reports.

18/158 **Parish Council Matters**

1. **To receive information from ERNLLCA/NELC for information.**

   Clerk attended the ERNLLCA RFO course on Wednesday 6 Feb 2019.

2. **To agree the date for publication of the next newsletter and agree any actions.**

   To be published the Monday before Easter (5th April). Therefore, any publications to be sent in before 14 March. Clerk to email/chase/remind of this date.

3. **To receive update from Engie regarding any traffic management plan reference the impending works at Tollbar roundabout and agree any actions.**

   In attendance at the meeting was Chris Duffell (NELC) and Mark Scar (Engie), who attended as part of the traffic management plan proposal for Tollbar roundabout works. It was advised that Nigel Lowler (Cleethorpes Chronicle) were working alongside them as an independent voice in this matter. It was made clear that these individuals were not in attendance at tonight's meeting to debate the decision. The decision has been made with regards to the go ahead of the works. It was clear to all that moving forward working together was essential and to ensure that a scheme was implemented re traffic management. Cllrs were advised that letters were already in circulation and offer information and communication between themselves and the general public/parents re traffic and safety during these months.

   However, Cllr Baker, who lives close to the proposed site of works advised that no such letter has been received at his property re possible overnight works.

   It was stressed that communication is key to the success of this project and they must communication well with all.
Cllrs were advised that further public consultations had been arranged and were taking place over the next couple of weeks. Cllr Williams offered the use of the Pavilion for such meetings going forward. These meetings will include traffic management information, answer questions, be up to date with information provided, held at convenient times to allow more public presence. NELC and Engine state that they have already listened to the public and it has been agreed that works will not start until the end of July, allowing for exams to finish and the end of the school term.

Cllr Williams asked the question if extended working hours could be considered during the summer months, when it is lighter at night. This would cut down the works time scale and would demonstrate to the general public an act of goodwill. It was advised that this could be considered and assessed with the Contractor.

It was agreed that any correspondence in this matter must go to the Clerks email.

Mark Scar (Engie) advised of the following:

- Tenders were to return within the next week.
- Planning to reward the contract early March.
- Sessions with the public will begin after contractor had been chosen.
- Start date of end of July (29th)
- Hold regular meetings at Tollbar School
- Organised bus access, with drop off and pick up points
- 6 months construction period (there is incentive to cut this further, but depends of various factors, i.e. weather conditions etc)
- Trying to keep A16 open at all times, or as much as possible, will keep all informed of any closures/diversions will be put in place.
- A16 South bound into New Waltham, No.8 Bus will provide access into the village.
- Client Liaison Officer will be appointed and available at all times.
- Looking at access from South bound A16 to New Waltham. Discussing with contracting company how this could be done.
- Station Road (West & East) will be closed for a time. Diversions will be put in place.

It was thought that an issue which may arise was the lack of a bus route for the elderly, if this can be avoided this would be a big positive step for the local residents. Possibly a representative from the Parish Council could attend the local Stagecoach meeting to keep in the loop re this matter.

It was advised that more details would be readily available on all aspects of works once a contractor had been chosen. Understanding was met with regards to the scale of this project for the village and that safety was paramount.

NELC and Engie were invited to April’s Parish Council meeting to come back and Update the Council, hopefully with a contractor in place. The Council offered the Use of the village noticeboard for displaying information, along with our Facebook page and website.

It was a concern for the small businesses in the village as previously road works had affected trade. It was advised that if full road closure was needed, this would only be for a short period, villagers would have full information and signage and they could encourage contractors to spend within the village whilst working.

Issues were raised with regards to a possible bottle neck traffic jam during school pick up/drop off, could a turning spot be the answer? Also, it was asked where contractors parking will be, as there will be many vans/cars etc. A safe compound/development is being sought for this reason, to minimize the traffic in the village.
It was felt that September will be a crucial time for the village, when Schools return after the Summer holidays. NELC and Engie will be working closely with the Schools to ensure all aware and guidelines are set out re safety. Councilors felt that this should also be rolled out to the Primary Schools in the Village also, not just Tollbar Academy.

The rose plants on the carriageway will need to be relocated. We should keep them as they were planted by a local Guides group.

4. **To receive an update regarding the redevelopment of the Parish Councils website.**

   The website is getting there – looking much better and has a fresh new design. Cllr Williams and Clerk liaising with Trevor.

5. **To receive an update regarding the installation of defibrillator.**

   Posters have now been put up around the village. Training to be confirmed.

6. **To receive an update regarding dog fouling notices.**

   No update was given.

7. **To receive an update regarding the demolition and replacement of the bus shelter on Peaks Lane.**

   NELC pressed ahead and demolished the old shelter. Building new one.

8. **To receive an update of the Street litter bin replacement programme.**

   It was agreed that the bin that was put forward by the Parish Council was to be removed.

9. **To receive an update regarding HMRC and NEST.**

   NEST seems to be sorted for the time being. However, still no response from HMRC since sending them letter regarding the PAYE and new starter issues.

10. **To receive details of office closure for clerks holidays – 15th Feb to 22 Feb (Inclusive).**

    Due to Clerks holidays – the office will be closed from Friday 15th February and will re-open on Monday 25th February.

18/159 **Finance**

- Salaries – Agreed by all
- Payments schedule – Agreed by all
- Reconciliation – Agreed by all

18/160 **Any Other Business**

- Cllr Williams visited the former Clerks home to see any mail for the Parish Council had been received in error. To discover that no redirection had been made. As this was the case, the Council decided that we could not potentially have Council post...
going to this address any longer. Therefore, it was discussed putting into place a mail redirection ourselves to send any mail from this address to our address at the Pavilion. This was agreed by all (Royal mail redirection for 6 months).

- Cllr Simpson raised the issue of the foliage at the end of Enfield Avenue, which is over grown. It was advised that Kevin was back on duty now and it was agreed that a tidy up was needed perhaps once the hard frost had gone. Kevin to liaise with Cllr Simpson re this issue.

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<th>18/161</th>
<th><strong>Exclusion of Press and Public</strong></th>
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<th>18/162</th>
<th><strong>Payroll Information</strong></th>
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<td>Agreed that salaries be paid as per schedule circulated and discussed.</td>
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**The Chairman closed the meeting at 8.46pm.**

Signed……………………………………….. Date……………………………………. 